

# **North Carolina Mental Health Consumers' Organization**

## **Proposed Sub-Committee Structure**

The steering Committee of the NC MHCO looks to its sub-committees, comprised of Steering committee members, to anticipate and develop proposed policies and plans that are submitted to the Executive Group of NC MHCO to review and amend, if needed, for final recommendation to as well as action by the Whole Steering Committee. It is anticipated that each sub-committee will meet bi-monthly, except when monthly meetings are necessitated by special needs.

Sub-committees of NC MHCO's Steering Committee are:

- I. **MEMBERSHIP AND FINANCE SUB-COMMITTEE**
  - A. Develops Community and Regional MHCO Affiliate Memberships.
  - B. Makes recommendations for affiliate membership criteria and procedures.
  - C. Reports or suggests plans for fundraising for NC MHCO.
  - D. Maintains an accounting system for NC MHCO that is based on generally.
  - E. Monitors and reports on finances for NC MHCO.
  - F. Establishes annual budget requests.
  - G. Formulates recommendations for scholarship criteria and procedures and recommends persons to receive scholarships.
  
- II. **STATEWIDE CONFERENCE AND RECIPIENT TRAINING SUB-COMMITTEE**
  - A. Develops plans for annual NH MHCO Statewide Conference.
  - B. Recommends recipient training opportunities to be offered through NC MHCO other than its Statewide Conference.
  - C. Provides training and support for recipient facilitators of Community and Regional MHCO Affiliates.
  
- III. **RULES AND EVALUATION SUB-COMMITTEE**
  - A. Develops and revises personnel policy, job description and job evaluations.
  - B. Evaluates job performance of NC MHCO's chief executive person.
  - C. Nominates slate of officers for NC MHCO's Governing Body.
  - D. Offers recommendations to the Chairperson of NC MHCO's Governing Body of persons she/he could appoint to fill vacancies in this Body.
  - E. Develops by-laws and suggests interpretation of by-laws if questions arise.
  - F. Proposes amendments to the by-laws.
  - G. Plans for incorporation of NC MHCO as a not-for-profit corporation.
  
- IV. **PUBLIC POLICY AND MEDIA SUB-COMMITTEE**
  - A. Suggests positions of NC MHCO on public policy issues and develops plans for raising issues in the public.
  - B. Educates families' providers of mental illness services and the general public on the recipient perspective of mental illness.
  - C. Seeks to resolve issues that are divisive to the recipient movement.
  - D. Develops newsletters and other publications for NC MHCO.
  - E. Conducts media campaigns.